

**ARCHITECTURAL CONTROL COMMITTEE APPLICATION
FOR EXTERIOR HOME IMPROVEMENT
GREEN TEE TERRACE HOMEOWNERS ASSOCIATION, INC.**

Return to:
Green Tee Terrace Homeowners Association
P.O. Box 368
Pearland, TX 77581

In an effort to protect individual homeowner's rights and values, it is required that any homeowner who is considering making a modification, addition, or changes to the exterior of their property, must submit an application for home improvement to the Architectural Control Committee (ACC) for the proposed changes. If any modification is made prior to approval by the ACC, the Committee has the right to require the homeowner to remove or modify the improvement and/or change said property at the homeowner's expense.

NAME OF OWNER _____ **HOME PHONE** _____
ADDRESS _____ **WORK PHONE** _____
EMAIL _____
MAILING ADDRESS, IF DIFFERENT _____

1. Briefly describe the improvement/change which you propose:

- Sketches of proposed improvement/change should be provided for clarity as appropriate. Sketches are kept for our files and cannot be returned.
- Architectural drawings **REQUIRED** for major additions or changes to the main structure or garage. Drawings are kept for our files and cannot be returned.

2. Location of improvement/change: _____

Attach a lot survey or scale drawing. (Include distances from fences and houses.)

3. Materials necessary for proposed improvement/change (check and identify types and colors.)

IT IS MANDATORY THAT YOU ATTACH PAINT AND/OR STAIN AND ROOF SAMPLES. Samples are kept for our files and cannot be returned.

MATERIAL	TYPE/COLOR
_____ Paint	_____
_____ Stain	_____
_____ Lumber	_____
_____ Siding	_____
_____ Brick	_____
_____ Screen	_____
_____ Shingles	_____
_____ Pipe	_____
_____ Electrical	_____
_____ Fence	_____
_____ Other	_____

NOTE: Include color photos showing brick and current trim colors for paint changes. Photos are kept for our files and cannot be returned.

4. **Dimensions of improvement/change:**
HEIGHT _____ **WIDTH** _____
LENGTH _____ **AREA** _____ **SQ. FT.**

NOTE: Attach a lot survey and/or to-scale drawing with distances and/or elevations, showing property lines, residential buildings, easements, fences, etc. to show location and to help depict the proposed improvement.

A drawing is required on all applications for home additions, decks, pools, storage buildings, patio covers, sidewalks, driveways, playground equipment, basketball goals, etc. Please provide additional material if appropriate. All materials are kept for our files and cannot be returned.

Owner's Affidavit:

1. **To my knowledge, nothing in the proposed improvement/alteration is in violation of the Declaration of Covenants, Conditions, and Restrictions (Deed restrictions) as applicable to the subject lot.**
2. **I represent and warrant that the proposed improvement/alteration will be effected in strict compliance with the Deed Restrictions.**
3. **I understand that approval by the Board of Directors shall in no way be construed as a waiver or modification of the Deed Restrictions.**
4. **I represent and warrant that the proposed improvement/alteration will be in conformity and harmony with the exterior design and location of surrounding structures and topography, and that the quality of workmanship and materials involved will be in conformity with any existing adjacent structures.**
5. **I understand that it is my responsibility to conform to all city, county, state, Federal, or any other jurisdictional building code or ordinance that may apply to this improvement/alteration and that approval by the ACC shall in no way be construed as a waiver of such code or ordinance.**
6. **I agree that no construction or other work on this improvement/alteration shall commence and the ACC will act on this request in a timely manner and notify the homeowner as quickly as possible of the decision.**

Signature of Homeowner

Date

___ **Approved**
___ **Denied**
___ **Conditionally Approved**
_____ **Date**

Directors' Signatures

COMMENTS: _____

